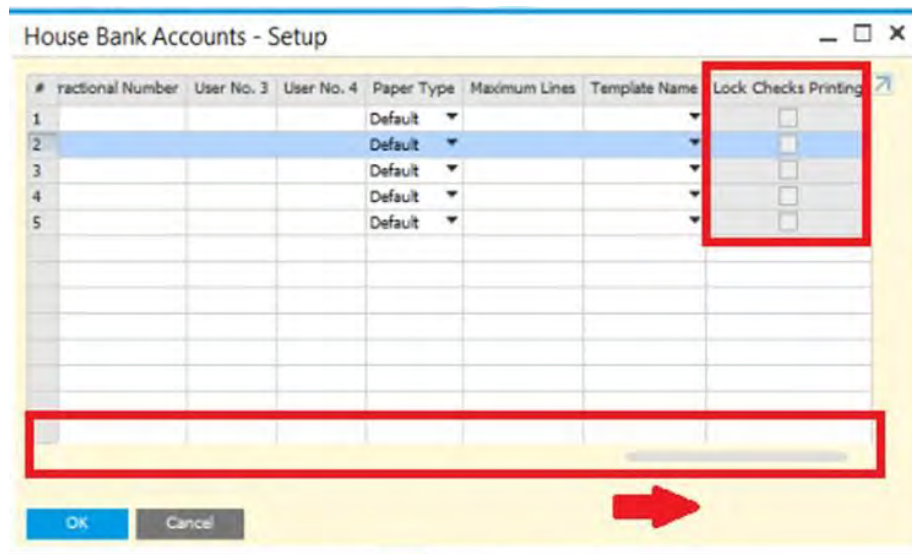


## HOW TO UNBLOCK THE HOUSE BANK ACCOUNT

1. Backup the instance These are the steps to unlock the Check Printing for a specific House Bank Account:
2. Using a super user account, goes into Modules -> Administration -> Setup -> Banking -> House Bank Account.
3. On the House Bank Account - Setup form, scrolls all the way to the right and the last column is called Lock Checks Printing:



4. If the line for the specific bank is locked, click to uncheck it. And press update. At this point you should be able to print checks again.



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